

MINUTES
REGULAR COUNCIL MEETING
MAY 12, 2020

The City of Millbrook held its Regular Council Meeting at 6:00 p.m., Tuesday, May 12, 2020, in the City Council Meeting Room.

INVOCATION AND PLEDGE OF ALLEGIANCE. Councilmember Harris gave the invocation, which was followed by the Pledge of Allegiance.

CALL TO ORDER. Council President Gay called the meeting to order.

ROLL CALL. Council President Gay requested the roll be called. Present were Council President Gay, Councilmembers Venable, Harris, Jones, and Hodge. Also present were Mayor Kelley, Department Heads Harper, Police Chief Johnson, Contract Engineering Stuart Peters, City Attorney Kelly Lee, and City Clerk Anita Weaver.

APPROVAL OF AGENDA. Councilmember Hodge moved to approve the Agenda. The motion was seconded by Councilmember Jones and passed unanimously by voice vote.

READING OF MINUTES. Regular Council Meeting April 28, 2020. Councilmember Hodge moved to accept the minutes as written. The motion was seconded by Councilmember Jones and passed unanimously by voice vote.

ORDINANCE 20-03. Establishing Location of Voting Places for Municipal Election. Second Reading. Ordinance 20-03 was read in full. Action on this Ordinance was deferred until later in the meeting.

ORDINANCE 20-04. An Ordinance Amending Millbrook Code of Ordinances. First Reading. Councilmember Jones moved to summarize Ordinance 20-04. The motion was seconded by Councilmember Harris and passed unanimously by voice vote. Ordinance 20-04 was summarized by City Clerk Anita Weaver. Council President Gay stated the Ordinance is available at City Hall for review.

ORDINANCE Z20-01. Amending Millbrook Zoning Ordinance Z20-01. Second Reading. Councilmember Jones moved to summarize Ordinance Z20-01. The motion was seconded by Councilmember Hodge and passed unanimously by voice vote. Ordinance Z20-01 was summarized by Contract Engineering Stuart Peters. Council President Gay stated the Ordinance is available at City Hall for review.

RESOLUTION 20-34. Authorizing Purchase of Boom Truck for Street Department. Resolution 20-34 was read in full. Action on this Resolution was deferred until later in the meeting.

RESOLUTION 20-35. Acceptance of Bid and Authorization to Enter Into Contract for Resurfacing of Streets. Resolution 20-35 was read in full. Action on this Resolution was deferred until later in the meeting.

JOB DESCRIPTIONS. Updates to Police Department and Parks and Recreation. Police Department: Senior Administrative Assistant; School Crossing Guard; Animal Control Officer; Dispatcher; Assistant Supervisor Records Clerk/Relief Dispatcher; Assistant Dispatch Supervisor; Dispatch Supervisor; Records Clerk/Relief Dispatcher; Police Officer; Police Corporal; Police Sergeant; Police Lieutenant; Police Captain; Assistant Police Chief; Police Chief, K-9 Division; Schools Resource Officer/Juvenile Officer; Patrol Division; Investigative/Detective Division; and Bailiff. Parks and Recreation: Concession Stand Manager. Councilmember Hodge moved to summarize the job description updates. The motion was seconded by Councilmember Jones and passed unanimously by voice vote. Clerk Anita Weaver summarized the request. Councilmember Hodge moved to approve the job description updates. The motion was seconded by Councilmember Jones and passed unanimously by voice vote.

REPORT OF THE MAYOR. Mayor Kelley recognized and welcomed back several ladies in attendance from Hamilton Place Apartments. He then gave an update on the City's finances stating sales tax revenues are up, expenses are down, and the City is in good shape. He also announced the Millbrook Library will be reopening soon after some health safety modifications are complete.

REPORTS OF COUNCILMEMBERS. Councilmember Venable announced the State is working to allow curbside pick-up for hot meals at the Senior Center starting June 1, and stated Ward 1 is doing fine.

Council President Gay announced the Grandview Family YMCA started taking applications for summer camp at half capacity and all slots were filled shortly after taking reservations.

REPORTS OF OFFICERS. Ann Harper - Economic Development, announced the Farmers Market opening day had a good turn out and the new setup worked out to create a very inviting atmosphere. She also thanked the Police Department for their assistance during the market.

Contract Engineering Stuart Peters announced the Senior Center will go out to bid very soon and may take about a month to complete the bid process.

OPEN TO FLOOR. No comments were made.

VOTE ON ORDINANCE 20-03. Councilmember Hodge moved to adopt Ordinance 20-03. The motion was seconded by Councilmember Jones and a roll call vote was taken. Ayes: Councilmembers Venable, Harris, Jones, Hodge, and Gay. Nays: None. The motion passed unanimously.

VOTE ON ORDINANCE Z20-01. Councilmember Venable moved to adopt Ordinance Z20-01. The motion was seconded by Councilmember Harris and a roll call vote was taken. Ayes: Councilmembers Venable, Harris, Jones, Hodge, and Gay. Nays: None. The motion passed unanimously.

VOTE ON RESOLUTION 20-34. Councilmember Hodge moved to adopt Resolution 20-34. The motion was seconded by Councilmember Jones and a roll call vote was taken. Ayes: Councilmembers Venable, Harris, Jones, Hodge, and Gay. Nays: None. The motion passed unanimously.

VOTE ON RESOLUTION 20-35. Councilmember Hodge moved to adopt Resolution 20-35. The motion was seconded by Councilmember Jones and a roll call vote was taken. Ayes: Councilmembers Venable, Harris, Jones, Hodge, and Gay. Nays: None. The motion passed unanimously.

Council President Gay announced the next City Council Meeting will be held May 26th at 6:00 p.m. with the work session at 5:30.

ADJOURNMENT. There being no further business, Councilmember Hodge moved to adjourn. The motion was seconded by Councilmember Jones and passed unanimously by voice vote. The meeting adjourned at 6:17 p.m.

Respectfully submitted,

Anita Weaver
City Clerk

APPROVED:

Michael Gay
Council President