



CITY OF MILLBROOK - SPIRIT OF CHRISTMAS
2022 FOOD VENDOR APPLICATION & AGREEMENT
 (There is a separate entry form for Parade entries & non-food Vendors)
Theme: "A Whoville Christmas"
Parade date: 12/3/22 Parade at 2pm
 (Rain date for Parade is 12/4/22 at 3pm, Vendors 10am-4pm)

Please mail this entry form before **11/22/2022** to:

City of Millbrook - Spirit of Christmas
 PO BOX 630
 Millbrook, AL 36054

Or FAX to City Hall at (334)285-6460
 Or Email to: **danae.morgan@cityofmillbrook-al.gov**
 Or drop off at City Hall, 3160 Main St., Millbrook

Business, Church, Club, School, or Individual --- (Please circle one):

Name: _____

Business Name: _____

Mailing Address: _____

E-Mail _____ FAX# _____

Work # _____ Cell # _____

****FOOD: MUST ATTACH A MENU OR ITEMIZED LIST OF ALL FOOD ITEMS TO BE SOLD AT EVENT****

We try not to duplicate food items sold by more than two vendors. We will approve Food Vendors on a first request basis. You will be contacted if there is a concern about duplications. Only foods listed on your menu may be sold at the event. You must be set up by 8:30.

Booth Size = 12 x 12. # of Booths needed _____

Do you need electricity? _____ (20, 30, or 50 amp? _____)

Booth fees are: **\$40** for Individuals, Schools, Churches & Non-profits; **\$60** for Commercial vendors without electricity; **\$75** for Commercial vendors that need electricity.

Make checks payable to the City of Millbrook. Must include Menu!!

Date Paid: _____ **Received by:** _____

Amount Paid: _____ **Paid by Cash or Check #** _____

You will be contacted by the Booth Chairman for approval of your concessions. The day before the event, you will be contacted again on where to set up on the Village Green. A map will also be posted at the Village Green Stage & the Gazebo showing your location. You may set up the night before the Festival.

For more information, please call the *Spirit of Christmas* Chairman - Kathy Kelley at 322-9871 or the Booth Chairman – Danae Morgan at 334-312-2866

AGREEMENT

Food Vendors must remain set up from 9:00 a.m. to 4:00 p.m. on Saturday and are expected to comply with Health Department regulations. The applicant shall indemnify and hold harmless the City of Millbrook/Spirit of Christmas Committee/Event, its agents and employees and assigns from and against all losses, costs, damages, expense and liability caused by an accident or other occurrence in bodily injury, including death, sickness and disease to any persons, or damage or destruction to property, real or personal, arising directly or indirectly from operations, products or services rendered under this Agreement. I, the undersigned, agree to abide by all rules and regulations set forth in this Application and for this Event.

 Signature

 Date